Instructions:

1. Environment Protection Authority Victoria (EPA) can issue an infringement notice to the registered owner of a vehicle based on your signed report. You may be required to give evidence in court. Please only submit your report if you are willing to attend court.
2. Please retain any notes you made at the time of the incident as evidence to further support   
   your report.
3. Asterisk(\*) means mandatory field. If mandatory fields are not completed the report cannot   
   be processed.
4. Please write in BLOCK capitals. Place a  in relevant boxes.
5. Please return your report, within seven (7) days of the incident, to [contact@epa.vic.gov.au](mailto:contact@epa.vic.gov.au) or EPA Victoria, Litter Reports, Reply Paid 4395, Melbourne Vic 8060.

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| --- | --- | --- | --- | --- |
| 1. Date and location | | | | |
| Date\* |  | Time\* |  | am / pm |
| Street\* |  | | | |
| Suburb\* |  | Postcode |  | |
| Any additional information for example, ‘the person was in the car park at the time of the incident’ | | | | |

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| 1. **Vehicle details** | | |
| Vehicle registration\* |  | | |
| State of issue of registration\*:  We can only accept reports on vehicles registered on Victoria, New South Wales and Queensland. | VIC  NSW  QLD  Other (Describe): | | |
| Colour\* |  | | |
| Vehicle type\* | Sedan  Station wagon  SUV  Coupé  Ute  Van  Other (describe): | | |
| Vehicle make\* |  | | |
| Any additional information for example, ‘the car had a blue replacement door on the driver’s side’ | | | |
| 1. Incident details | | | |
| Littering action\* | | Deposited litter from vehicle in transit  Deposited litter after arriving in vehicle  Deposited litter before leaving in vehicle | |
| Littering committed by\* | | Driver  Front passenger  Rear LEFT passenger  Rear RIGHT passenger (driver’s side)  Other (please detail in additional information below) | |
| Gender appearance\* | | Male  Female  Unknown | |
| Any additional information,for example, hair, clothing and/or facial features | | | |
| Type of litter\* | | Cigarette  Food and drinks  Personal items  Other (please detail below) | |
| Description of the litter*Please be as detailed as possible.**Only report a cigarette butt as ‘lit’ if you are SURE it was lit. EPA does not issue infringement notices for ashing cigarettes* | | | |

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| 1. Your details | | | |
| Your personal details will remain strictly confidential unless you are required to attend court as a witness. Under the *Information Privacy Act 2000* (Vic), your personal details will not be used for any other purposes without your consent. | | | | |
| Name\* |  | | | |
| Address\* |  | | | |
| Suburb\* |  | Postcode |  | |
| Phone |  | Mobile |  | |
| Email\* |  | | | |

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| 1. Declaration details | | | | | | | | | | | |
| I declare that the information contained in this report is true and correct to the best of my knowledge and that I am willing to attend court. | Signature: | | | | | | | | | | |
| Date: | | | | | | | | | | |
| **D** | **D** | **/** | **M** | **M** | **/** | **Y** | **Y** | **Y** | **Y** |

Please note that it is an indictable offence to intentionally or negligently provide false or misleading information to EPA, and penalties may apply.