

## CORPORATE CLIENT SUBSCRIPTION SERVICE APPLICATION FORM AND TAX INVOICE

This will become a tax invoice upon receipt of payment, please retain a copy for your records.

EPA Victoria ABN 85 899 617 894. HWT Tower, 40 City Road, Southbank 3006

### Your contact details

Title/given name: ..... Family name: .....

Organisation: ..... Position: .....

Postal Address: .....

Email: .....

Phone: ..... Fax: .....

### Membership

Categories	Annual membership fee
<input type="checkbox"/> Individual Membership 	Free
<input type="checkbox"/> Organisation Membership 	\$120*
<input type="checkbox"/> Library Membership† 	\$480*

† Library Memberships are only available to organisations with staff in charge of a collection comprising the library.

### Payment

Total amount enclosed \$ .....

Cheque attached (payable to  
Environment Protection Authority Victoria)

Visa       Mastercard       Bankcard

Cardholder's name: .....

Card number: .....

Expiry date: .....

Cardholder's signature: .....

Please complete this form and return to:

EPA Victoria Library  
Corporate Client Subscription Service  
GPO Box 4395QQ  
Melbourne, Vic. 3001

Or fax to : (03) 9695 2785

I have read and signed the terms and conditions for my membership level

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## Individual Membership terms and conditions

EVA (Environmental Abstracts) Updates, EPAC Updates and EPA Victoria Library Current Journals Alert are for individual use only and are not to be redistributed

Individual membership does not include loans or complimentary photocopying.

I have read and agree to abide by these terms and conditions

Name: .....

Date: .....

Signature: .....

## Organisation Membership terms and conditions

1. EVA (Environmental Abstracts) Updates, EPAC Updates and EPA Victoria Library Current Journals Alerts are for organisational use only and may be distributed only within the subscribing organisation.
2. Complimentary photocopying applies only to EPA Victoria Library materials held within the EPA Victoria Library being copied by members holding a current membership card.
3. EPA Victoria Library staff will liaise only with the nominated member.
4. Items excluded for loan are journals, standards, maps, and reference material.
5. Loans are capped at 10 items at any one time. The loan duration for items is 28 days. To support a special requirement, the maximum cap and duration may be increased at the discretion of the EPA Victoria Library Staff.
6. All loans must be returned by the due date, and wherever possible should be returned in the packaging they were sent in. Requests for loan extensions made before the due date. Extensions will be granted at the discretion of EPA Victoria Library Staff.
7. Replacement of lost or damaged items will be charged back to Library members at the cost of replacement or repair + \$40.
8. Failure to abide by any of the above terms and conditions may result in cancellation of the organisation's membership at the discretion of EPA Victoria Library Staff. Refunds will not be issued if membership is cancelled for this reason.

I have read and agree to abide by these terms and conditions

Name: .....

Date: .....

Signature: .....

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## Library Membership terms and conditions

1. EVA (Environmental Abstracts) Updates, EPAC Updates and EPA Victoria Library Current Journals Alerts are for organisational use only and may be distributed only within the subscribing organisation.
2. The EVA (Environmental Abstracts) database on CD-ROM is distributed and to be used according to the accompanying licence. Breaching this licence will result in retrieval of the CD-ROM and cancellation of the organisation's membership.
3. Complimentary photocopying applies only to EPA Victoria Library materials held within the EPA Victoria Library being copied by members holding a current membership card.
4. EPA Victoria Library staff will liaise only with the nominated member.
5. Requests for document delivery must comply with Section 50 of the Copyright Act 1968 and are capped at 50 copies per annum. Subsequent requests will be supplied according to the Australian Interlibrary Resource Sharing (ILRS) code, [www.nla.gov.au/initiatives/ilrscodet/ilrscodet.html](http://www.nla.gov.au/initiatives/ilrscodet/ilrscodet.html).
6. Items excluded for loan are journals, standards, maps, and reference material.
7. Loans are capped at 10 items at any one time. The loan duration for items is 28 days. To support a special requirement, the maximum cap and duration may be increased at the discretion of the EPA Victoria Library Staff.
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10. Failure to abide by any of the above terms and conditions may result in cancellation of the organisation's membership at the discretion of EPA Victoria Library Staff. Refunds will not be issued if membership is cancelled for this reason.
11. EVA (Environmental Abstracts) on CD-ROM Licence

This licence gives no right to copy software from the CD-ROM, nor adapt the contents of the CD-ROM. One CD-ROM is provided and allows the subscriber to install and use the software. The software may be installed on one desk or laptop computer owned or leased by the subscribing institution that is situated within the library or information centre of one campus of the institution.

If the subscriber chooses not to renew their annual subscription, or changes the subscription to a level of subscription that does not include the CD-ROM, their copy of the CD-ROM must be destroyed and evidence may be required in the form of a signed statutory declaration or return of the CD-ROM.

I have read and agree to abide by these terms and conditions

Name: .....

Date: .....

Signature: .....

\* All prices include GST.

