# About this form

Use this form to apply for an exemption under section 80 of the *Environment Protection Act 2017*. Specifically, this relates to exemptions from the requirement to hold a development licence or an operating licence. Submit the completed form and all supporting evidence via the EPA Portal: <https://portal.epa.vic.gov.au>

You may be eligible for a prescribed activity-specific exemption if you meet certain criteria set out in the Environment Protection Regulations 2021. Please refer to the Regulations.

# Section A: Applicant details

|  |  |
| --- | --- |
| Company or business name | Click or tap here to enter text. |
| ABN or ACN | ABN | Click or tap here to enter text. | ACN | Click or tap here to enter text. |
| First name | Click or tap here to enter text. |
| Last name | Click or tap here to enter text. |
| Contact number | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |
| List the ID(s) of any current permissions (for example, licence, permit, registration) or other approvals (for example authorisation of discharge or disposal, BEPs) at this location relating to this activity. |
| Click or tap here to enter text. |

# Section B: Application details

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| 1. **PROPOSED ACTIVITY**
 |
| * 1. Select the licence type and prescribed activity you are seeking the exemption for. Only select one licence type per application form.
 |
| [ ]  **Development licence** | Choose an item. |
| [ ]  **Operating licence** | Choose an item. |
| * 1. Provide a description of your proposed activity.
 |
| Click or tap here to enter text. |
| * 1. What is the planned duration of the activity?
 |
| Start date | Click or tap to enter a date. |
| End date | Click or tap to enter a date. |
| * 1. Is the proposed activity a new activity or a modification of an existing activity?
 |
| [ ]  **New activity**[ ]  **Modification of an existing activity** |
| * 1. Provide details of the background environmental condition, siting consideration and sensitive receptors surrounding the activity. Attach a map, in Section C, of any sensitive receptors in the area.
 |
| Click or tap here to enter text. |
| * 1. Provide details of any engagement with regulatory authorities other than EPA.
 |
| Click or tap here to enter text. |
| The next four questions only relate to development licence exemption applications. If you are applying for an exemption to an operating licence activity, go to question 2.1. |
| * 1. Provide an estimation of the development costs for this activity at this location.
 |
| Click or tap here to enter text. |
| * 1. Is the construction or installation of plant equipment required?
 |
| **YES** [ ]  (Go to question 1.9)**NO** [ ]  (Go to question 1.10) |
| * 1. What plant or equipment is proposed to be constructed or installed?
 |
| Click or tap here to enter text. |
| * 1. What processes or systems are to be developed to perform the activity?
 |
| Click or tap here to enter text. |

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| 1. **COMMUNITY ENGAGEMENT**
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| * 1. Have you engaged with the community and other third parties regarding this activity?
 |
| **YES** [ ]  (Go to question 2.2 and attach evidence of the engagement/consultation in Section C)**NO** [ ]  (Provide reasons below) |
| Click or tap here to enter text. |
| * 1. Describe the consultation (planned or undertaken), the concerns raised and explain how you have resolved these concerns.
 |
| Click or tap here to enter text. |
| * 1. Outline how the exemption is in the public interest.
 |
| Click or tap here to enter text. |

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| 1. **ENVIRONMENTAL RISK**
 |
| * 1. Provide details of the risk assessment identifying the hazards to the environment from the activity. How have these risks been eliminated or reduced so far as reasonably practicable?
 |
| Click or tap here to enter text. |
| * 1. AIR
 | * + 1. Provide details of any existing or proposed emissions to air relating to the activity.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the systems and processes that prevent or minimise the impact of air emissions from the activity.
 |
| Click or tap here to enter text. |
| * 1. NOISE
 | * + 1. Provide details of any existing or proposed emissions of noise relating to the activity.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the systems and processes that prevent or minimise the impact of noise emissions from the activity.
 |
| Click or tap here to enter text. |
| * 1. WATER
 | * + 1. Provide details of any existing or proposed emissions to surface water relating to the activity.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the systems and processes that prevent or minimise the impact to surface water from the activity.
 |
| Click or tap here to enter text. |
| * 1. LAND AND GROUNDWATER
 | * + 1. Provide details of any existing or proposed emissions to land or groundwater relating to the activity.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the systems and processes that prevent or minimise the impact to land and groundwater from the activity.
 |
| Click or tap here to enter text. |
| * 1. ODOUR
 | * + 1. Provide details of any existing or proposed emissions of odour relating to the activity.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the systems and processes that prevent or minimise the impact of odour emissions from the activity.
 |
| Click or tap here to enter text. |
| * 1. WASTE
 | * + 1. Does your proposed activity include management or control of industrial waste, priority waste and/or reportable priority waste?
 |
| Select your answer(s):[ ]  **Industrial waste**[ ]  **Priority waste**[ ]  **Reportable priority waste** [ ]  **Not applicable** |
| * + 1. Provide details of the waste code, waste form, waste category, waste quantity and the source of the waste.
 |
| Click or tap here to enter text. |
| * + 1. Provide details of the proposed waste treatment type used to mix, blend, dilute or destroy any contamination in the waste.
 |
| Click or tap here to enter text. |
| * + 1. What is the intended final destination for the waste?
 |
| Click or tap here to enter text. |

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| 1. **HUMAN HEALTH**
 |
| * 1. Provide details of the risk assessment identifying the hazards to human health from the activity. How have these risks been eliminated or reduced so far as reasonably practicable?
 |
| Click or tap here to enter text. |
| * 1. Provide details of any potential human health impacts relating to this activity.
 |
| Click or tap here to enter text. |
| * 1. Provide details of the systems and processes that prevent or minimise the potential human health impacts relating to this activity.
 |
| Click or tap here to enter text. |

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| 1. **ENVIRONMENTAL MANAGEMENT**
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| * 1. Provide details of the proposed measures to comply with the general environmental duty when engaging in the activity.
 |
| Click or tap here to enter text. |
| * 1. Provide details of the environmental management systems that prevent or minimise the impact of the activity on the environment.
 |
| Click or tap here to enter text. |
| * 1. Provide details outlining the experience and competency of staff whose work may affect environmental performance when undertaking this activity.
 |
| Click or tap here to enter text. |
| * 1. Provide details of the proposed monitoring during the proposed activity including methods, processes, equipment, indicators and monitoring frequency.
 |
| Click or tap here to enter text. |

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| 1. **OTHER APPROVALS**
 |
| * 1. Do you require a proof of performance (commissioning) testing plan in relation to this activity?
 |
| **YES** [ ]  (Go to question 7.2)**NO** [ ]  (Go to Section C) |
| * 1. Provide details of the proof of performance (commissioning) testing plan in relation to this activity.
 |
| Click or tap here to enter text. |

# Section C: Supporting evidence

* Only attach material pertinent to the application.

*For example, question 1.5 requires submission of a map displaying sensitive receptors and question 2.1 requires evidence of community consultation or engagement.*

* Ensure all commercially confidential material is marked as such in the document itself.
* Insert extra rows, as required, by clicking on the ‘+’ button that appears on the right-hand side of the table when you select the final row.

|  |  |  |
| --- | --- | --- |
| Attachment name | Commercial in confidence? | Relevant question number |
| Fit and proper person questionnaire | N/A | N/A |
| Prohibited person questionnaire | N/A | N/A |
| Click or tap here to enter text. |[ ]  Click or tap here to enter text. |
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# Section D: Declarations

[ ]  I declare that I will perform my activity in accordance with the [general environmental duty](https://www.epa.vic.gov.au/for-business/new-laws-and-your-business/general-environmental-duty).

[ ]  I declare that I have made all necessary enquiries and the information provided in this application (including any attachments) is true and correct. I understand that it is an offence to intentionally or negligently provide incorrect or misleading information to the Environment Protection Authority or to conceal information from the Authority.

The personal information included in this form and any correspondence, notice or other document issued after processing of this information will be stored and used by EPA for the purpose of administering the *Environment Protection Act 2017* (the Act)and the Environment Protection Regulations 2021(the Regulations). You may access this information by contacting EPA’s Privacy Information Officer. This information may be disclosed to another Government organisation, tribunal or court, where required for administering or enforcing the Act or the Regulations or any other relevant laws.