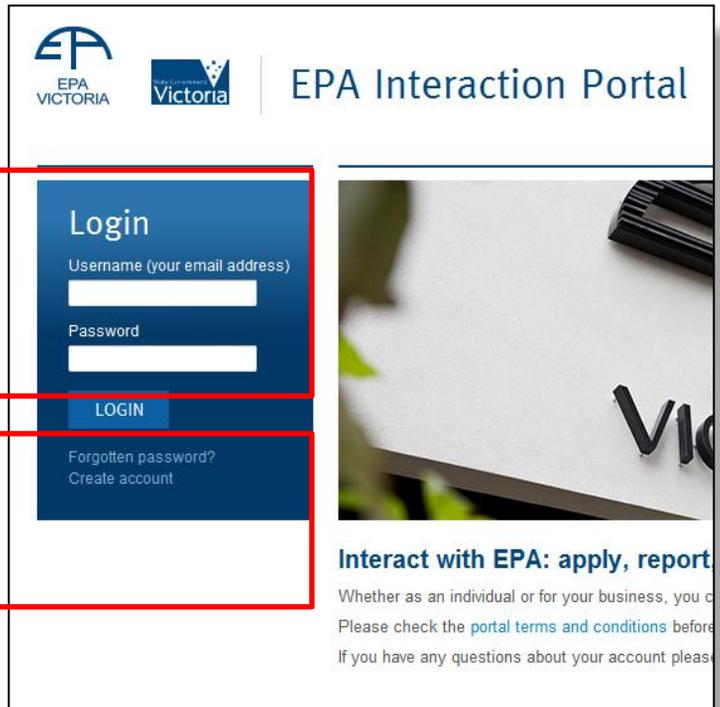


EPA Interaction Portal – Guide to getting started

- Access the Portal at <https://portal.epa.vic.gov.au> or via the links on EPA's website
- Use the **Create Account** option to either register as an individual or register on behalf of a business.
- A password is emailed to you once your account has been confirmed by EPA (which may take up to three business days.)



Your username is the email address you used when your account was created.

Your password is emailed to you when your account is confirmed and may need to be reset when you first log in.

Use the **Forgotten password?** link to reset your password if required. Or **Create Account** to register as an individual or on behalf of a business (see below).

Create an EPA Interaction Portal account

By registering, you agree to be bound by the [portal terms and conditions](#).

Please note that you will need to provide a valid email address, which will be your username.

Your personal details are strictly confidential and will not be shared with any third party. For further information please see EPA's [privacy statement](#) on our website.

Choose account type

Consider the type of interactions you will have with EPA and make the appropriate choice below:

Register as an individual 

After registering for the Interaction Portal as an individual you can:

- report pollution
- report litter thrown from a Victorian-registered vehicle
- report a smoky vehicle.

Register on behalf of a business

After registering for the Interaction Portal on behalf of a business you can:

- monitor your business's impact on the environment
- report your business's emissions and track your status
- keep all your environmental reporting in one place.

Individual Users

The screenshot shows the EPA Interaction Portal for individual users. At the top left are the EPA Victoria and State Government of Victoria logos. The main header is 'EPA Interaction Portal'. Below this is a dark blue navigation bar with 'Portal home' (underlined) and 'Account management'. A red box highlights the 'Account management' link. The main content area is titled 'Welcome to the EPA Interaction Portal' and includes a sub-header 'Choose one of the reporting options below. If you have any questions'. There are two main sections: 'Report litter thrown from a vehicle' and 'Report a smoky vehicle', each with a brief description of what to report.

Use the **Account management** page to update your details and password

Use the menu on the left, or links to the right to report litter or a smoky vehicle

Business users

The screenshot shows the EPA Interaction Portal for business users. It has the same top navigation bar as the individual user page, with 'Account management' highlighted by a red box. The main content area is titled 'Welcome to the EPA Interaction Portal' and includes a sub-header 'You will only be able to view current information and documents, please contact us.' Below this is a section 'Use the links below to search or find the information you need'. There are two main sections: 'Waste transport certificates' and 'Licences', each with a brief description of what to do. A left-hand menu is visible, with 'Waste transport' and 'Licencing' highlighted in blue. The 'Waste transport' menu item has a dropdown arrow, and the 'Licencing' menu item has a dropdown arrow. The 'Search all' link is at the bottom of the menu.

Use the **Account management** page to update your details and password

Navigate to documents and forms relating to your organisation using the menu on the left, or links to the right.