Proposed scope of environmental audit

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***Instructions:*** *Please prepare the proposed scope of environmental audit in this form, removing the notes in orange text and this instruction text before finalising. Please refer to section 8, Guidelines for conducting environmental audits (publication 2041) for further information. It is important to note that items identified for the scope of the audit must be addressed in the environmental audit report.*

This form is to be used by auditors for the preparation of the proposed scope of an environmental audit for submission to EPA in accordance with section 208(3) of the *Environment Protection Act 2017*.

Submission of this scope is to be made via the EPA Portal in pdf format.

|  |  |
| --- | --- |
| Date scope submitted: |  |

# Environmental auditor details

|  |  |
| --- | --- |
| Environmental auditor: |  |
| Company: |  |
| Signature: |  |

# Details of notified environmental audit

|  |  |
| --- | --- |
| Environmental audit ID number: |  |

# Environmental audit objective

*[It is important to determine the objectives for the environmental audit early in the process. Refer to section 1 for the purpose and intent of an environmental audit and section 7 of Guidelines for conducting environmental audits (EPA publication 2041) for examples of audit objectives.]*

# Proposed scope

*[Choose site or activity option depending on the nature of the audit to be conducted and delete the table/s not required. Note that you only need to fill out the items relevant to the type of audit to be completed]*

**Activity to be audited:** *[the below table is required to be completed when the audit is of the risk of harm from an activity]*

|  |  |
| --- | --- |
| Activity |  |
| Components of the activity |  |
| Site/premises name |  |
| Address where activity is undertaken |  |
| Geographical extent considered in relation to the activity |  |

**Use or proposed use for which the site is being audited**

Note that sensitive land uses in the *Environment Reference Standard* (ERS 2021) are categorised as lower and high density. Lower density is where there is generally substantial access to soil and high density is restricted to developments that make maximum use of available land space, and there is minimal access to soil. For planning purposes, the *Ministerial Direction No.1* (MD No.1) considers secondary schools and children’s playgrounds to be sensitive land uses.

**Site to be audited:** *[the below table is only required to be filled out when you are conducting a suitability of land use, or risk of harm from contaminated land, waste, or pollution audit]*

|  |  |
| --- | --- |
| Site/premises name |  |
| Address |  |
| Title details |  |
| Area (m2) |  |
| Use or proposed use for which the site is being audited:  *[Tick which use/s or proposed use/s most closely apply. Check against the ERS 2021 and identify lower and/or high-density settings for sensitive land uses. Note that for planning purposes, children’s playgrounds and secondary schools also trigger MD No.1 and are therefore considered similarly to sensitive land uses]* | **Sensitive uses:**  High density:  Other (lower density):  Residential land use  Child care centre  Pre-school  Primary school  Secondary school  Children’s playground (indoor)  Children’s playground (outdoor) |
|  | **Other uses:**  Recreation/open space  Parks and reserves  Agricultural  Commercial  Industrial  Other land uses not captured by the above as described here (if applicable): |

**Environmental elements and values:**

|  |  |
| --- | --- |
| Elements of the environment to be assessed in the environmental audit:  *[Please ensure elements are as per the ERS 2021, for example groundwater is captured in the water element in the ERS rather than land, refer to Guide to the ERS (publication 1992). If you are proposing to limit the environmental values you are considering, tick the second box and provide information why these values are excluded in the exclusions row below. Refer to Section 8.2 of Guidelines for conducting environmental audits (publication 2041)]* | Ambient air  all environmental values to be considered **OR**  all environmental values other than the following to be considered:  Ambient sound  all environmental values to be considered **OR**  all environmental values other than the following to be considered:  Land  all environmental values that apply to the land use category to be considered **OR**  all environmental values that apply to the land use category, other than the following, to be considered:  Water  Surface water  all environmental values that apply to the applicable segment to be considered **OR**  all environmental values that apply to the applicable segment, other than the following, to be considered:  Groundwater  all environmental values that apply to the applicable segment to be considered **OR**  all environmental values that apply to the applicable segment, other than the following, to be considered: |
| Standards and reference documents to be considered: | Environment Reference Standard 2021  *[List other technical standards and reference materials as appropriate. Refer to section 8.3 Guidelines for conducting audits (publication 2041)]* |
| Exclusions from the environmental audit and rationale for these: | *[If you have determined any exclusions to the elements above include the rationale behind that here]* |
| Assumptions made or limitations on the environmental audit: |  |
| Supporting documentation: | *[Describe any documentation provided to support the proposed scope and attach this for portal submission]* |

|  |  |
| --- | --- |
| If this proposed scope forms part of a resubmission to EPA following a request for further information under section 208(6) of the Environment Protection Act 2017, please describe the further information being provided: | *[Detail the further information being provided to EPA in response to a request for further information]* |