

Accredited agent authorisation - application



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Introduction

An accredited agent is a person or company authorised by EPA Victoria to carry out certain functions on behalf of a waste producer.

They can complete part 'A' of a waste transport certificate and use one certificate for the collection of multiple loads from several waste producers.

Following approval by EPA, the accredited agent will receive an identification number and an authorisation document which details compliance requirements.

Granting accredited agent status is not automatic. Authorisation is based on a demonstrated knowledge of, and compliance with, the permit and waste transport certificate system. Assessment takes three to six months.

How to complete your authorisation application

Applicant details

An applicant must be a holder of a current permit to transport prescribed industrial waste.

If the applicant is a company

- the company name must be entered on the application
- the name used, must be identical to the name on the Certificate of Incorporation.

If the applicant is an incorporated association under the *Association Incorporation Act 1981*, the name and address of the public officer must be provided. If the business is a partnership the senior partner or the person to be held responsible for the accreditation must complete the application

Waste codes

The table of waste codes for accredited agent is included as part of the application form. The application can contain only waste codes that are specified in the permit.

Declaration

The permit application includes a declaration that the information provided is true and correct. The declaration must be signed by the applicant. A second signature is required if the applicant is a partnership.

Lodging your application

Please email the completed PDF application to wasteissues@epa.vic.gov.au

We will not process incomplete or inaccurate applications until all the information we have requested has been received.

If EPA believes an application contains insufficient information, further information may be requested, including details outside of those listed.

Documents you must provide

1. Application for accredited agent authorisation (see page 2 of this document) completed and signed.
2. Types of waste for which accreditation is required selected from the Table 1 (see page 3 of this document).
3. A copy of the certificate of training in the handling and transporting of prescribed waste and dangerous goods must be included.

Additional information and contacts

EPA Information Centre: Customer Support Team (CST)
1300 EPA VIC (1300 372 842)
Email: wasteissues@epa.vic.gov.au

Please see the Contact details page of EPA's website (www.epa.vic.gov.au) for the addresses of our offices throughout Victoria.

APPLICATION FOR ACCREDITED AGENT AUTHORISATION

Please read the information provided in this document before completing this form.

APPLICANT DETAILS	
Full name of applicant (holder of a current permit to transport prescribed industrial waste):	
Full name of person authorised to make statements on behalf of the applicant:	Phone: (0 _) _ _ _ _ _ Mobile: _ _ _ _ _ Email: _____
Postal address (for correspondence):	

AUTHORISATION DETAILS	
Reason for application (tick one):	<input type="checkbox"/> New application <input type="checkbox"/> Application for revision of accreditation
Select from the list attached (Table 1) all waste codes for which accreditation is required	

DECLARATION – your application will not be accepted unless the declaration is completed and signed	
Environment Protection (Industrial Waste Resource) Regulations 2009.	
I hereby declare that the information provided in this application is true and correct.	
Signature* (1)	(2) Date: _ / _ / _ _
<small>Second signature only required if the applicant is a partnership</small>	
*If a company, a person of authority must sign and date and complete the following:	
Family name..... Given names..... Position.....	
<small>The personal information on this form and any correspondence, notice or other document issued after processing of this information will be stored and used by EPA for the purpose of administering the Environment Protection Act 1970 and Environment Protection (Industrial Waste Resource) Regulations 2009. You may access this information by contacting the EPA Privacy Information Officer. This information may be disclosed to another Government organisation, tribunal or court, where required for administering or enforcing the above Act and Regulations or any other relevant laws.</small>	

CHECKLIST – to be completed by the applicant	Tick ✓
Information provided in this document read and understood	
Declaration (above) read and signed	
Types of waste for which accreditation is required selected from the list attached (Table 1)	
Copy of the driver training certificate provided together with this application	

Please scan and email complete PDF application to Customer Support Team (CST) at wasteissues@epa.vic.gov.au

Table 1: Waste codes for accredited agents

Waste description	Waste type	Tick to select ✓
Waste from the production, formulation and use of photographic chemicals and processing materials (containing silver).	D261	
Non-toxic salts (e.g. sodium chloride, calcium chloride).	D300	
Aqueous-based wastes from the production, formulation and use of inks, dyes, pigments, paints, lacquers and varnish.	F100	
Aqueous-based wastes from the production, formulation and use of resins, latex, plasticisers, glues and adhesives.	F110	
Solvent-based wastes from the production, formulation and use of inks, dyes, pigments, paints, lacquers and varnish.	F120	
Solvent-based wastes from the production, formulation and use of resins, latex, plasticisers, glues and adhesives.	F130	
Ethers and highly flammable hydrocarbons, such as petrol and jet fuel.	G100	
Non-halogenated organic solvents.	G110	
Dry-cleaning wastes containing organic solvents, such as perchloroethylene.	G130	
Halogenated organic solvents.	G150	
Wastes from the production, formulation and use of organic solvents, NOS.	G160	
Waste oils unfit for their original intended use (lubricating, hydraulic).	J100	
Waste hydrocarbons.	J110	
Waste oils and water mixtures or emulsions, and hydrocarbon and water mixtures or emulsions.	J120	
Triple interceptor waste and stormwater contaminated with oil or hydrocarbons.	J130	
Other (cutting oils, soluble oils).	J150	
Used oil filters.	J170	
Animal effluent and residues. Examples: abattoir wastes, poultry wastes, fish and shellfish wastes.	K100	
Grease interceptor trap effluent.	K120	
Food and beverage processing wastes.	K200	
Car and truck washwaters.	L100	
Industrial washwaters from cleaning, rinsing or washing operations, NOS.	L150	
Prescribed waste residues in rigid steel or plastic containers with an original volume less than 200 litres.	N100	

Waste description	Waste type	Tick to select ✓
Prescribed waste residues in rigid steel or plastic containers with an original volume greater than or equal to 200 litres.	N105	
Prescribed waste residues in bags or containers not specified under N100 and N105.	N110	
Asbestos.	N220	
Ceramic-based fibres with physico-chemical characteristics similar to those of asbestos.	N230	
Absorbents contaminated with prescribed waste residues, such as rags contaminated with oils, hydrocarbons and organic solvents.	N250	
Clinical and related wastes, NOS (biomedical waste).	R100	
Waste from the use of pharmaceutical products, NOS.	R120	
Waste chemical substances arising from laboratories, research and development, or teaching activities.	T100	
Waste from the production, formulation and use of photographic chemicals and processing materials (which do not contain silver).	T120	
Inert sludges or slurries, such as clay or ceramic suspensions, drilling mud, and pit water with negligible hydrocarbon contamination.	T130	
Waste chemicals in small quantities, NOS, such as collected household chemicals.	T170	